

**MEMORANDUM OF UNDERSTANDING
CORONAVIRUS (COVID-19) PANDEMIC**

January 14, 2021

This Memorandum of Understanding is entered into between the Mt. San Jacinto Community College District ("District") and the Mt. San Jacinto College Faculty Association ("Faculty Association") concerning the District's response to the Coronavirus (COVID-19) pandemic for spring semester 2021.

For the duration of the COVID-19 pandemic restrictions, the following Articles are modified:

Articles XIIA 2 and VII F2, including face to face teaching minimums, can be suspended so that unit members can be assigned 100% online workloads. This includes work performed in load and as overload.

- Instructors in Traditional Face to Face or Hybrid course may deliver the courses from "off-campus" locations. However, the District will provide safe and reasonable technology facilitated work spaces on District facilities for unit members requesting these accommodations. Unit members whose course disciplines require specialized technology or other equipment and/or facilities needs will work with their supervising administrator to have those needs met in on-campus facilities. Faculty members are currently allowed to teach their classes from campus if necessary. The District follows guidelines from the state and local public health as it relates to students.
- In the event the restriction changes during the spring semester the District will work with CTA on the transition of classes and staff.
- During the pandemic campus closure the District will collaborate with unit members who may fall below a 100% load. If this results, other options will be discussed.

VIII B: All teaching faculty office hours may be performed online or through other remote modalities at times that are convenient for both the student and Unit Member. They may be held synchronously or asynchronously. If office hours are asynchronous, faculty must respond to students within 24-48 hours Monday through Friday.

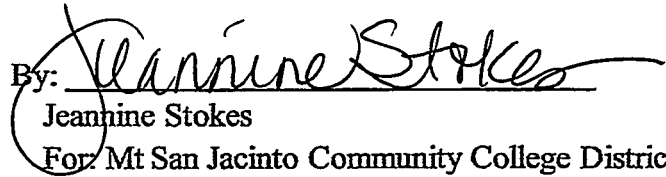
The evaluators of tenure track unit members will consider the unique circumstances of teaching/working during COVID-19 when completing the observation and evaluation process.

Article VIII.B.8: Instructional improvement activities, performed directly and related to quality online instructional training—such as but not limited to the "Standards for Quality Online Teaching" (SQOT) training which may have begun prior to the end of the 2019-2020 year—may be applied to the 2020-2021 required Professional Development contract obligation at the discretion of the unit member.

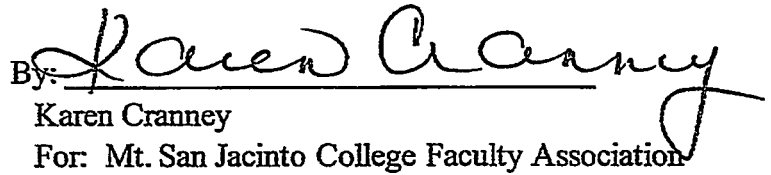
Any course offered face to face will follow all health and safety protocols for COVID-19. The parties will meet and negotiate working conditions for said classes once a final determination of face-to-face classes has been developed.

The current collective bargaining agreement will be extended through June 30, 2021.

Dated: 2/2/2021

By: 
Jeannine Stokes
For: Mt San Jacinto Community College District

Dated: 2/2/21

By: 
Karen Cranney
For: Mt. San Jacinto College Faculty Association